

Position Title: Historian Chairperson
Reports To: United States Australian Shepherd Board of Directors

Position Overview

The Historian chairperson for the United States Australian Shepherd Association (USASA) is responsible for the overall preservation of USASA Club history. This individual will provide leadership to preserve, document, and archive club and Australian Shepherd history. They should have strong networking skills, be detail orientated and organized.

Duties and Responsibilities

Specific responsibilities of the Historian Chairperson include, but are not limited to:

- Preserve and archive club print and publication history
- Preserve and archive photographic history
- Preserve and archive National history
- Conduct and publish historical related articles
- Assist Board of Directors preserving official club business and meeting records
- Respond to emails/phone calls and questions regarding USASA historian items in a timely manner.

Knowledge and Skills

Areas critical to success in the Historian Chairperson role includes:

- Strong prioritization and time management skills
- Proficient in Microsoft Word and Excel (or similar)
- Strong organization skills
- Strong communication skills

Please send applications to:

USASA Secretary
Joyce Siddall
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